

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF RAVENNA METROPOLITAN DISTRICT

HELD
December 7, 2021

The Board of Directors of the Ravenna Metropolitan District held a special meeting, open to the public, on December 7, 2021 at 10:00 a.m. Notice of the meeting has been posted twenty-four hours in advance of said meeting within the boundaries of the District.

Due to the threat to health and safety posed by the COVID-19 pandemic, this meeting was held via Zoom.

Attendance

Director in Attendance via teleconference:

John Fredericks, President
Kevin Collins, Secretary/Treasurer
Pat Vellone, Assistant Secretary

Also in Attendance via teleconference:

Alan D. Pogue, Icenogle Seaver Pogue, P.C.
Ted Snailum, TWS Financial
Andrea Cole, Dominion Water and Sanitation District

Call Meeting To Order

The meeting was called to order at 10:06 a.m. by Director Fredericks, noting that a quorum was present and confirmed his qualification to serve.

Conflicts of Interest

Mr. Pogue noted that notices of potential conflict of interest for Director Collins were filed with the Colorado Secretary of State's Office. Mr. Pogue advised the Board that pursuant to Colorado law, certain disclosures by the Board might be required prior to taking official action at a meeting. The Board reviewed the agenda for the meeting, following which Director Collins confirmed the contents of the written disclosure previously made stating the fact and summary nature of any matters as required under Colorado law to permit official action to be taken at the meeting. Additionally, the Board determined that the participation of the members present and Director Collins was necessary to obtain a quorum or otherwise enable the Board to act.

Agenda

The Board reviewed the agenda. Upon motion by Director Fredericks and seconded by Director Collins, the Board unanimously approved the agenda as presented.

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- Public Comment Ms. Cole introduced herself and the DWSD team.
- Consent Agenda The Board considered the following items on the consent agenda:
A. Minutes from the District's special meeting held on December 2, 2020;
B. 2022 Annual Administrative Matters Resolution;
C. Resolution Calling May 2022 Regular Election; and
D. Second Amended and Restated Meeting Resolution.
- Upon motion duly made by Director Vellone, seconded by Director Fredericks, the Board unanimously resolved to approve consent items as presented.
- Dominion Presentation The Dominion Team reviewed a presentation related to its plans for design and construction of a wastewater treatment facility, and answered questions from the Board.
- 2022 Budget Hearing The public hearing was opened for the Proposed 2022 Budget for the District. Mr. Pogue reported that the notice of the hearing had been published on Thursday, December 2, 2021, in *The Douglas County News Press* in accordance with state budget law. There being no public present, the hearing portion of the budget discussion was closed.
- Mr. Snailum presented the proposed 2022 budget and anticipated mill levies for the District to the Board. The Budget by fund is as follows:
- Mill Levy: 4.000
General Fund Expenditures: \$97,671
Mill Levy: 73.715
Debt Service Fund: \$1,799,957
- Upon motion by Director Vellone and seconded by Director Fredericks the Board resolved to approve the Resolution to Adopt the 2022 Budget, Certify Mill Levies and to appropriate budgeted funds as discussed and unanimously approved by the Board.
- Engagement and of Auditor for 2021 Audit Mr. Snailum discussed the 2021 Audit preparations with the Board and Engagement of Fiscal Focus Partners. Upon motion by Director Fredericks and seconded by Director Collins, the Board resolved to approve the Engagement of Fiscal Focus Partners and filing of the 2021 Audit.
- Legal Mr. Pogue presented an Amendment to Inclusion Agreement with Roxborough Water and Sanitation District to increase the number of EQRs for water service Roxborough would make available for use within Ravenna. Upon motion by Director Fredericks and seconded by Director Vellone, the Board resolved to approve subject to final revision by legal counsel, Director Collins abstained.

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Mr. Pogue discussed with the Board the need for a District Website. Upon motion by Director Collins and seconded by Director Fredericks, the Board resolved to approve a District Website.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 11:49 a.m.



Alan D. Pogue, Secretary for the Meeting